HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex

HOO BULLETIN OF 12 DECEMBER 1971 ISSUE XIII

Remimeo Cramming Offs

Cramming Series 7

CRAMITING INVERNIS

Internes are sent to Cramming as an integral part of their Interneship for any and all auditing flubs.

In many instances, it is the ingenuity of the Cramming Officer, using his senior skill as the most skilled Supervisor and a top proven Auditor, which isolates basic causes for Auditor losses.

A Cramming Officer must be an experienced Auditor up to the highest Class of auditing he/she is Supervising. In most orgs, it is advisable to have the Interne Supervisor also doubling as the Cramming Officer and exclusively handling org Internes. Another Cramming Officer is appointed to handle students and admin Cramming cycles. This has been proven a successful action.

The Cramming Officer keeps a log book of all Cramming actions done and weekly reviews the types of Cramming actions going on with the different Auditors. He could find at this point that a certain Auditor has been crammed on three slightly different but related areas. He can, at this point, call the Auditor in and handle the more basic outness isolated.

Word clearing is used very heavily in Cramming. Internes are not "sent to word clearing" when it is required. They are just twinned up and word clear the materials ordered in Cramming. If a student is consistently goofing on data contained in a particular level or course, he can be ordered to word clear the entire materials on that checksheet in Cramming.

When certain materials have already been word cleared and the student is still goofing on the procedure, it must be considered that he has a confusion re the sequences of actions and the student must be very heavily drilled on that action.

Packs of materials to do with a subject or action should be compiled for Cramming - ie Rudiments, Listing and Nulling, TRs, etc. If an Interne goofs on Rudiments, he reviews the little pack, word clears it, drills the actions, etc.

The Cramming Officer has the whole resources of the Org Library to call upon. Many books contain key data applicable to every level and these should be used liberally in Cramming.

If an Interne is showing ignorance of a datum or rule, it is quite possible that he never read it.

The three main areas investigated in Cramming are:

1. The student or Interne never read it.

The exact data may not have been on an earlier checksheet done on a subject. So one always ensures that all the data is to hand and reviewed.

- 2. The student or Interne has misunderstoods in the material.

 Handled fully with word clearing, always on the whole text of the materials goofed.
- 3. The student or Interne has confusions on the sequences of actions.

Handled by drills course drills.
Can also be handled with HC Lists.

When an Interne comes into Cramming, the Cramming Officer should always spend a few minutes finding out what happened. The Interne or Auditor brings the folder with him and the Cramming Officer looks it over and verifies the C/S Cramming order. At this point, he may also find a more basic action which requires correction, or may find out what the Auditor did just before the big goof, which did not show up in the folder. Thus he quite often adds to a Cramming order.

Good two way comm at this point can be of great assistance to the Cramming Officer. It is not lengthy and should only take a couple of minutes.

The Cramming Officer keeps his lines in with the D of P in the Tech Div and finds out which Auditors did not make their hours for the week. This is an immediate signal for Cramming. An Auditor who is doing well on a level can get in lots of well done hours on that level. The Cramming Officer does not wait for the C/S to send Auditors or Internes to him. He pulls them in, too. And, he pulls the C/S in for Cramming if he is not sending Internes to Cramming or needs C/Sing cramming.

Any slump in Tech stats must signal immediate and strong interest and action from the Cramming Officer. He finds out who isn't producing and why and corrects that.

Cramming cycles are handled speedily and any Interne in Cramming more than 24 hours is in there too long, except on a lengthy review and correction cycle.

The post of Cramming Officer for Internes and org Auditors is extremely important to the forward progress of the org. for he is ensuring the quality of the products of the org.

Qual Aide

for

L. RON HUBBARD FOUNDER

LRH:JZ:mes Copyright © 1971 by L. Ron Hubbard ALL RIGHTS RESERVED